

Regular Meeting
Thursday, June 22, 2023 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
JUNE 22, 2023**

It is hereby certified that a notice of this meeting was posted on the 15th day of June 2023, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 15th day of June 2023.



Dr. Robert Exley
President

3. **Executive Session**
4. **Call to Order**
5. **Pledge**
6. **Invocation**
7. **Citizen Inquiries**
8. **Board Chairman Report/Comments**
9. Information Items
 - 9.A. **Headcount Report**

ALVIN COMMUNITY COLLEGE

EMPLOYEE CATEGORIES

SUMMER 2023 As of 5/31/2023

JUNE

	Budgeted 2022-23	JUNE 2023	HR Vacancies
Administrative	14	13	2
*Professional	88	74	11
Faculty	121	118	1
**Technical Support, Clerical & Maintenance (TSCM)	117	105	10
Total Full-Time (FT) Employees	340	310	24

*Count includes 3 grant funded *professional* employees (1 current vacancy)

**Count includes 1 grant funded *TSCM* employee (1 current vacancy)

9.B. Resignation/Retirement Report

Resignation/Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Julie Kellagher	Trainer / Help Desk Coordinator	6/14/2023	Resignation
2	Charlene Weaver	CE Admissions/Registration Specialist	6/21/2023	Resignation
3	Dr. Ronald "Greg" Reid	Head Librarian	6/22/2023	Resignation
4	Querencia Joshua	Coordinator / Student Life	6/30/2023	Resignation
5	Lorrent Smith	Director / Marketing & Media	6/30/2023	Resignation
6				
7				
8				

10. **Consent Agenda**
 - 10.A. **Minutes**

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF MAY 25, 2023
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 25th day of May, 2023 at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Michael Hoover	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Robert Exley	President, Alvin Community College
Michael Beck	Alvin Community College
Wendy Del Bello	Alvin Community College
Stacy Ebert	Alvin Community College
Nichole Eslinger	Alvin Community College
Kelly Klimpt	Alvin Community College
John Matula	Alvin Community College
Karl Stager	Alvin Community College

Beth Nelson
Clay Grover
Tammy Giffrow
Kyle Marasckin
John Tompkins
Alyssa Bullock
Nadia Nazarenko
Jeff Parks

Debra Fontenot
Alexander Marriott
Anita Exley
Dick Tyson
George Tacquard
Topacio Sanchez
Madalyn Pinete
Isaiah Trigo

Natalie Aguilar
Andrea Bennett
Aniyah Womack
Paul Thomason
Mykayla Lomeli
Caleb Jeffery
Dr. Maria Starling

Call to Order

The meeting was called to order by Chair Sanchez at 6:02 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Board Recognitions

This past month a group of our students were honored for their commitment to ACC during the Student Leadership Awards banquet on April 27. The students were recognized for their contributions as student workers and involvement with clubs on campus. Students, please come to the front as you're recognized. Topacio Sanchez was named student worker of the year. Student Aniyah Womack and advisor Maria Starling with the Black Student Association which received club of the year.

Our Peer Pathways Leaders were recently selected to serve as orientation leaders and members of the recruiting team. They will also be out in the community as well as on-campus promoting the college.

The Peer Pathway Leaders are: Topacio Sanchez, Madalyn Pinete, Isaiah Trigo, Natalie Aguilar, Andrea Bennett, Aniyah Womack, Paul Thomason, Mykayla Lomeli and Caleb Jeffery.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation and contract, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 6:31 p.m.

- **Pledge**
- **Invocation**
Invocation by Mr. Starkey.

Citizen Inquiries

Mr. Dick Tyson submitted news articles regarding the former Alvin law enforcement officer in which he spoke about and wished the college well with the conclusion of the Texas Legislative session.

Board Comments

The Regents thanked the staff and faculty for all their good work with Nurse Pinning's, Awards Day, 2023 graduation and commented on the great speech by the graduation guest speaker, Mr. Tyler Froberg.

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda that included the approval of Minutes of Board Workshop of April 17, 2023 and Regular Board Meeting of April 27, 2023, Personnel Action (Replacement): Director, Student Accessibility & Counseling Services, Title IX Report and revised 2022-2023 Board Meeting Schedule. A motion to approve the Consent Agenda was made by Mr. Starkey. Seconded by Secretary Hertenberger. Motion passed unanimously.

President's Report

Dr. Exley gave a summary that included the following:

This has been a busy month with all the commencement and pinning ceremonies. We held our spring commencement ceremony on May 12 at Freedom Field. We had 500 students sign up to walk at graduation. The CEWD department held its commencement ceremony on May 16.

Our commencement speaker this year was social media personality Tyler Froberg who talked about the importance of education in finding a career. Social media posts that we made about Tyler was viewed more than 200,000 times on Instagram alone.

Throughout May the Foundation awarded scholarships to students at our local high schools. More than \$102,000 were given out to students this year.

The Allied Health programs hosted their first ever Disaster Drill on April 28. The drill involved many different programs including Associate Degree Nursing, LVN, EMS, Respiratory Care and more. A LifeFlight helicopter also landed during the event.

Seventeen students were inducted into the Mu Upsilon chapter of Phi Theta Kappa on April 28. Phi Theta Kappa is the international honors society for two-year colleges.

Over the past two weeks staff members have volunteered to help our Phlebotomy students finish their finals in order to earn their certification.

The Choir held its Spring performance on May 5 and the Community Band held its Spring Jazz concert on April 28.

The Baseball and Softball teams wrapped up their seasons in May. ACC pitcher Oscar Cuello was voted Pitcher of the Year in the Region 14-South division. On the Softball team, seven sophomores have committed to play at the university level. The remaining sophomore has been accepted into the ACC sonography program.

Students were honored for their academic achievement during the annual Awards Day event on May 1. Students Jonathan Root and Angelice Smith for given the President's Award.

This report was for information only.

State of the College Report

Dr. Exley gave the annual State of the College report that included the following: enrollment information, student data comparing Fall 2021 to Fall 2022, the various opportunities with excellence, issues of significant impact, Strategic initiatives, revenue resources, expenditures, financial health of ACC, and various campus events. He also presented the highlights and achievements in Instruction, Student Services, Information Technology, Development and Outreach, the ACC Foundation, Human Resources, and Administration and Finance. This report was for information only.

Consider Approval of Resolution of Payment for Personnel during Closure due to a Power Outage

The motion to approve the resolution that allows the Board of Regents to give the President the authority to grant pay t College staff accordingly for both hours worked or hours not worked on April 21, 2023 was made by Mr. Shelton. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of Contract Recommendations for 2023-2024

The motion to approve the contract recommendations for the 223-2024 fiscal year was made by was made by Vice Chair Droege. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of Auditor Renewal for Fiscal Year 2022-23

The motion to approve the renewal of the audit contract with Belt Harris and Pechacek LLP at the 2023 price of \$59,495 for the College audit and \$8,025 for the Foundation audit was made by Mrs. Reyes-Hall. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of Financial Advisory Services

The motion to approve the contract for a three-year period with Estrada Hinojosa & Company Inc. was made by Mr. Shelton. Seconded by Vice Chair Droege. Motion passed unanimously.

Financial Report Ending April 2023

Mr. Marvel made the motion to approve the financial report for April 2023. Seconded by Secretary Hertenberger. Motion passed unanimously.

Mr. Marvel asked Mr. Stager to name the firms that did not act in good faith to rectify their situation. Mr. Stager stated the management company overseeing the project is TESSI and that they have an architect firm who worked with them to do the design. Mr. Marvel stated that he wanted to be aware of the name of the company, who in good faith, made the mistake and hasn't yet corrected at this time.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:44 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF JUNE 12, 2023
NOLAN RYAN CENTER**

OFFICIAL MINUTES

The Board of Regents of Alvin Community College met in a Board Workshop on the 12th day of June, 2023 at 12:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman		
Jody Droege	Vice-Chair		
Patty Hertenberger	Secretary		
Jim Crumm	Regent		
Kam Marvel	Regent		
Michael Hoover	Regent		
Yvette Reyes-Hall	Regent		
Darren Shelton	Regent		
Robert Exley	President, Alvin Community College		
Michael Beck	Alvin Community College		
Wendy Del Bello	Alvin Community College		
Stacy Ebert	Alvin Community College		
Nichole Eslinger	Alvin Community College		
Kelly Klimpt	Alvin Community College		
John Matula	Alvin Community College		
Karl Stager	Alvin Community College		
Tammy Giffrow	Kyle Marasckin	Beth Nelson	Alyssa Bullock
Lloyd Cox	Dick Tyson		

Call to Order

The meeting was called to order by Chair Sanchez at 12:07 p.m.

- **Pledge**
- **Invocation**
Invocation by Chair Sanchez.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Citizens Inquiry

Mr. Dick Tyson spoke before the Board of Regents regarding his concerns about public meetings.

Initial Presentation of the Budget for 2023-2024

Dr. Exley and the Executive Leadership Team provided an overview of changes and required needs for the 2023-2024 budget year. This information was provided to guide the Board in preparation for the upcoming approval of the 2023-2024 budget. This presentation was for information only.

Board Member Education and Engagement

Dr. Exley reminded the Regents that their annual Board self- assessment is due in to Mr. Clay Grover, RMG, by Thursday, June 15, 2023.

Executive Session

There was no Executive Session.

Adjournment

There being no further business before the Board, the meeting was adjourned at 1:59 p.m.

Patty Hertenberger, Secretary

'Bel Sanchez, Chairman

11. **President's Report**
12. **Consider Approval to Authorize an Increase in Spending Limit for Two Vendors**

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: June 15, 2023

SUBJECT: Request Spend Limit Increase for Two Current Vendors – Entech Sales and Services, LLC and Pollock Company

At the August 2022 Board of Regents meeting, the Board approved continuance of our engagement with Entech Sales and Service, LLC for the provision of additional HVAC services, including preventative maintenance, as needed. Entech Sales and Service, LLC is approved through the Procurement process of the State of Texas and Alvin Community College through Texas BuyBoard purchasing cooperative contract, contract number 638-21. Entech Sales and Service, LLC has proven to be an exceptional vendor who provides timely, responsible, and dependable service when we need them. These characteristics are critical for the college. The original authorized estimated annual expenditure was \$150,000.00.

Unfortunately, the number of items demanding our attention this year has resulted in the need for Board approval to increase the spending limit of this contract. These items have ranged from a minimum of \$ 1,508.76 (emergency repairs for cooling tower alarm, NRC unit vibration switch alarm, and NRC troubleshoot for refrigerant leaks) to a maximum of \$ 34,268.11 (replace Libert units in S Building located in the IDF rooms). Attached you will find a complete listing of expenses to date.

The College has presently expended \$ 169,690.51 for 16 items. We have had five large-ticket items accounting for a total of 88% (\$ 132,104.53) of the originally approved amount of \$ 150,000.00. We are currently addressing a safety-related issue with our Gun Range regarding air quality. To correct this issue involves analysis and installation of enhanced air filtration units with variable speed control. The estimated cost for these improvements is approximately \$ 32,000.00 which when combined with our current expenditures results in a total of \$ 201,690.51 in expenditures.

The second vendor is the Pollock Company. The currently approved spending limit for this vendor is \$50,000.00. Owing to significantly increased demand on campus facilities, custodial supplies expenditures is presently \$40,458.12. Anticipated expenditures for the remainder of the 2022-2023 fiscal year will exceed the current spending limit.

I am requesting the Board of Regents approve raising the spending limit on the Entech Sales and Services, LLC contract number 638-21 an additional \$150,000.00 to a new total of \$ 300,000.00 for the 2022-2023 fiscal year and approve raising the spending limit on the Pollock Company contract number 638.21 \$15,000.00 to a new total of \$65,000.00. College plant funds are available and will be utilized for these additional expenses.

RJE:tg

Entech Expenses for 2022-2023

DATE	DESCRIPTION	AMOUNT
9/1/2022	Preventive Maintenance on six chillers (3 quarterly and 1 annual)	\$ 22,387.08
9/1/2022	I.T. transfer switch/pony chillers controls for I.T. chiller	\$ 4,862.00
9/7/2022	Repairs to OAHU 2 in building S. S building OAHU2 repairs - replace blower deck springs	\$ 5,807.24
9/13/2022	Locks for TDCJ locks and gaskets for cooler at TDCJ (Materials and Labor) ** Not Physical Plant, for Culinary Arts Dept.	\$ 2,485.42
10/31/2022	JOB 1) Quote dated 10/24/22 from Jerry Kitchen to replace bad sensor on Carrier chiller (#3) in Central Plant	\$ 1,459.58
10/31/2022	JOB 2) Bid from Jerry Kitchen dated 10/24/22 to replace Liebert units in S building in IDF rooms	\$ 34,268.11
11/16/2022	VOIDED, funds added to PO 2267002 -- to install actuator 3-way valve for IT	\$ 1,869.24
11/18/2022	Emergency repairs to cooling towers to replace float assemblies. Materials and Labor to replace three (3) Float Assemblies on Central Plant Cooling Towers	\$ 4,688.31
12/13/2022	Rebuild hot water pump on site for building N. Rebuild main 40 HP chilled water pump in central plant	\$ 26,342.25
1/23/2023	Install 4 low temp fan cycle switches @ NRC (Material and Labor)	\$ 1,973.29
1/24/2023	Installation of new condenser motor, blade and capacitor @ NRC (Materials and Labor)	\$ 1,885.97
2/13/2023	Custom order 3 belts for Evapco cooling towers and chemical clean for 3 cooling towers	\$ 17,048.25
3/2/2023	Replace compressor in 3 door True cooler (Materials and Labor)	\$ 3,344.23
3/8/2023	Replace Carrier DX Compressor under warranty in NRC and Emergency Repairs to NRC Carrier DX Unit (Materials and Labor)	\$ 7,701.94
4/14/2023	Emergency repairs for cooling tower alarm on 3/24/23 and NRC unit 1 on 3/27/23 (Material and Labor). Vibration Switch/Alarm Adjustment for Cooling Tower #1 in Central Plant and Split System #1 down in NRC. Troubleshoot refrigerant leaks	\$ 1,508.76
4/25/2023	Replace evaporator to AHU 1 in NRC, 10 day turn rush build (Material and Labor)	\$ 32,058.84
	TOTAL EXPENSES thru 4-25-2023	\$ 169,690.51
	Remaining Balance	- \$ 19,690.51

Projected Additional Expenditure in FY 2022-23		
DATE	DESCRIPTION	AMOUNT
6/22/2023	With Board of Regents Approval of an increase of \$150,000 spending limit. Bringing the new limit to \$300,000	
5/9/2023	Bid to install two (2) new VFD's in two (2) NEMA outdoor enclosures at the gun range (Materials and Labor)	\$ 31,804.03
5/21/2023	York Chiller has DC Bus failure - S building OT labor get the chiller back on-line	\$ 807.50
6/7/2023	bid to install motor for AHU#4 in S building	\$ 3,342.98
6/8/2023	bid for thermostat controls for BAS on main campus	\$ 4,660.00
6/8/2023	York Chiller in S building DC Bus Fail - replace control board **Worst case scenario – we will know when Carrier is up & running and York can be taken off-line to work on.	\$ 39,819.71
6/8/2023	BAS software update needed for campus controls Metasys	\$ 21,009.00
	Sub-total additional projected expenditures.	\$ 101,443.22
	Total of existing and projected expenditures.	\$ 271,133.73
	Remaining Balance from the new \$300,000 spending limit.	\$ 28,866.27


13. **Consider Approval of Cybersecurity Lab/Classroom Upgrade**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 072-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: June 13, 2023
SUBJECT: Cybersecurity Lab/Classroom Upgrade – Grant Funded

In the Fall of 2022, the College was awarded \$346,046 through the Jobs for Education (JET) grant for the purpose of establishing the Cybersecurity Lab and classroom for a new curriculum. This state-of-the-art program of study and curricula offer students the latest technology for cybersecurity education, training and practicums. This JET grant funding covers a significant portion of the cost for physical space remodeling, specific equipment, and furniture. Building D, Room 111 is the existing space for remodeling to efficiently house the necessary IT infrastructure and furniture.

Over the last several months preliminary work in Building D, Room 111 has been completed including, but not limited to, removal of old flooring and replacement with new Texan Flooring, purchase of server cabinets, purchase of work/lecture tables and stools. Finally, Architectural drawings and a schematic to guide the remodeling/construction of the space was produced by GPD Group. The totals for this work are detailed in the table on the next page.

Moving forward, College staff determine the technology infrastructure necessary and solicited quotes from CDW-G (E&I Cooperative), C-Link (TIPS Cooperative) and Dell (Texas DIR) for \$163,817.29 of technology to be provided and installed over the next few months. Again, the totals for this technology are detailed on the next page.

Through cooperative quote process for job-order contracting (JOC), two firms – Facilities Sources, Inc. and Construction Masters (both on the HCDE Choice Partners Cooperative and very familiar with the College and our site requirements) – were invited to walk the site and propose solutions for construction. The best-valued response was from Facilities Sources in the amount of \$143,635.00.

Staff recommends that the Board authorize the President to enter into agreements for purchasing the remaining goods and services with Dell, C-Link, CDW-G and Facilities Sources for the provision of updating this space. Further, subsequently approving the preliminary work for the Cybersecurity Lab site in the amounts noted above.

Vendor	Purchases to Date		Remaining Purchases		Total
	JET Grant	ACC account	JET Grant	ACC account	
CONSTRUCTION					
Construction Masters	7,725.56	422.68			8,148.24
Texan Flooring	4,545.20	826.40			5,371.60
GPD Group (Arch.)		11,800.00			11,800.00
Facilities Sources/Remodel			143,635.00		143,635.00
CONSTRUCTION TOTAL					\$ 168,954.84
TECHNOLOGY					
CDW-G			85,437.96		85,437.96
Dell			17,968.08		17,968.08
C-Link			60,411.25		60,411.25
TECHNOLOGY TOTAL					\$ 163,817.29
FURNITURE					
Computer Comforts	13,765.00				13,765.00
National Business Furniture	5,308.08				5,308.08
FURNITURE TOTAL					\$ 19,073.08
TOTAL	31,343.84	13,049.08	307,452.29	-	\$ 351,845.21

Note: Goods and Services funded by the College are done so with departmental funds and Student Services Fees.

RJE:tg

14. **Consider Approval of ERP/SIS Staffing Augmentation, IT Director Consultant**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 070-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: June 7, 2023
SUBJECT: ERP/SIS Staffing Augmentation, IT Director Consultant

Alvin Community College depends on significant technology to serve its mission to serve our students, employees, and community.

Due to critical and unfilled positions within the Enterprise Business Solutions branch of ACC IT Services, the College issued a request for proposals (RFP # 23-034) for competitive bids for managed services and support of the College's ERP and Student Information System, Ellucian Colleague. The RFP was posted on the State of Texas Electronic State Business Daily (ESBD) site and advertised in the Alvin Sun Adviser newspaper.

One of the RFP's specifications included:

- Assist in onboarding and transferring knowledge to the incoming IT Director, Enterprise Business Solutions.

The College received four responses to the RFP. Following a thorough evaluation of the responses, the College recommended Ultimate Consulting (UCIT) for the engagement, which the Board of Regents approved in October 2022. UCIT is considered a trusted partner and has worked successfully on projects and daily tasks with ACC, including SQL migration work, reporting, business process reviews and alignment, and general support and troubleshooting assistance.

UCIT has provided valuable remote assistance to the IT department and business units. Unfortunately, the College has not yet been successful in placing a candidate in the IT Director, Enterprise Business Solutions role. The position has been reposted, and the College continues to search for a qualified candidate. By virtue of RFP #23-034, UCIT has offered to contract with the College for the placement of a hybrid temporary IT Director, Enterprise Business Solutions.

The proposed agreement includes 720 hours at \$130.00 per hour, totaling \$93,600.00. It will run parallel to the services provided in RFP #23-034, which includes 1,440 hours at \$140.00 per hour, this agreement has an unused balance of 959 hours as of May 31, 2023. In both agreements, the College is only billed for hours used. The College intends to reduce billable hours from RFP #23-034 to 60 hours per month from 160 hours per month. Thus, the combined expenses of this proposed agreement and the reduced existing agreement's hours per month results in net additional costs of \$9,740.00 (before travel). All reasonable travel costs will be submitted and reimbursed to Ultimate Consulting, IT in accordance with ACC approval and travel policies. Table 1 below provides the adjusted costs breakdown.

Table 1.

Initial SoW through RFP #23-034		IT Director, ERP SoW	Totals
Hourly Costs	\$ 140.00	\$ 130.00	
Estimated Hours	1,440	720	
Maximum Total	\$ 201,600.00	\$ 93,600.00	\$ 295,200.00
Remaining as of 5/31			
Estimated Hours	959		
Estimated Costs	\$ 134,260.00		\$ 134,260.00
Six-month actual projected usage			
Hourly Costs	\$ 140.00	\$ 130.00	
Estimated hours	360	720	
6-months projected	\$ 50,400.00	\$ 93,600.00	\$ 144,000.00
Projected Additional Net Costs*			\$ 9,740.00

* before travel

Ultimate Consulting Consultant Recommendation: Michelle Shadrake

The College will have the option of extending full-time, permanent employment to Ms. Michelle Shadrake if the work performance is consistent and positive. It is understood that ACC would pay a finder's fee of 12% of the negotiated annual salary.

It is recommended that the Board of Regents approve the selection of Ultimate Consulting, LLC for this engagement with a maximum expenditure of \$93,600.

RJE:tg

15. **Consider Action Regarding Compensation of Faculty Member**



Robert J. Exley, PhD
President

Your College  **Right Now**

MEMORANDUM NO: 071-2023

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: June 7, 2023

SUBJECT: Consider Action Regarding Compensation of Faculty Member

It is recommended that the Board consider action regarding compensation of one faculty member.

RJE:tg

16. **Consider Action Removing Bus Recommendation from the Table**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 057-2023

TO: Board of Regents

FROM: Robert J. Exley, PhD *RJE*

DATE: June 14, 2023

SUBJECT: Consider Action to "Remove from the Table" Agenda Item #17 – Consider Purchase of Leased Transportation Bus from the April 27, 2023 Board of Regents Meeting

As you may recall, the Board tabled this item and directed the College administration to gather more data and reconsider the recommendation to Purchase the bus. Vice President Stager's personnel worked together with our Athletic Director Jason Schreiner completed this work and I recommend the tabled item formally be removed from the table so we can proceed with introducing a newly developed recommendation for board action.

A number of factors are impacted this revised recommendation. Since Athletics is the most active user of the bus, and since it is common practice with our other community colleges to utilize a combination of charter busses and college-owned vehicles, I believe it is important to consider adopting a combination approach. The majority of the time athletics teams utilize the college bus the team's coach will also drive the bus. This is a safety concern when the trip exceeds two-three hours roundtrip. Thus, if we utilize charters for roundtrips longer than three (3) hours the charter company furnishes the driver.

Attached you will find the Memorandum from Vice President Stager to me dated June 15, 2023 with detailed information and rationale for the recommendation to the board.

I am recommending that the Board of Regents authorize the President to enter into a 4-year lease contract with D&M Leasing for the amount of \$2,541.16/month resulting in total of \$30,550/year for four (4) years.

RJE:tg

Bus Research

Options and Considerations		Annual Payment	Estimate Annual of Operating Cost	Total Annual Cost	Total Purchase Cost
Current Bus:					
Purchase Outright		N/A	\$ 9,000.00	\$ 9,000.00	\$ 99,750.00
Financing Purchase of Current Bus - 36 mos		\$ 39,000.00	\$ 9,000.00	\$ 48,000.00	\$ 117,000.00
Financing Purchase of Current Bus - 48 mos		\$ 30,500.00	\$ 9,000.00	\$ 39,500.00	\$ 122,000.00
New Bus:					
Purchase Outright	Estimate based on quotes of \$208,000 and \$236,000	N/A	\$ 5,500.00	\$ 5,500.00	\$ 225,000.00
Financing Purchase of New Bus - 48 mos		\$ 65,000.00	\$ 5,500.00	\$ 70,500.00	\$ 260,000.00
Charter Buses		N/A	\$ 75,000.00	\$ 75,000.00	N/A
Notes:					
	1. The annual estimate of operating cost includes cost of bus driver, repairs, maintenance & fuel.				
	2. Fuel is calculated as \$4.00 per gallon, with an average MPG of 8 and an average total miles for a year of 5,000.				
	3. The purchase of a new bus does not include repairs, as there will be an extended warranty.				
	4. The charter bus cost is an estimate based on trips for athletics, student affairs & administration.				

17. **Consider Approval of Classroom Furniture**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 073-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: June 8, 2023
SUBJECT: Classroom Furniture Upgrade

Alvin Community College depends on appropriate and updated furniture to carry out its mission to serve our students, employees, and community. Through collaborative efforts between the Instructional Leadership Team (ILT) and Information Technology divisions, a multi-year project has been defined to upgrade classroom furniture across the College's instructional spaces. The first phase occurs over summer 2023 and upgrades eighteen classrooms. This furniture upgrade will run concurrent to the classroom technology upgrades previously awarded by the Board of Regents in June.

Members of the ILT and IT divisions selected high-level mock-ups of furniture desired for the classrooms. These mockups were presented to Gateway Commercial Furniture for consideration. Gateway has been a partner with the College for several years and has provided the recent upgrades for spaces across the campus, including E-Building and Welcome Center, among other spaces. Obviously, Gateway is very familiar with our campus and our needs. Gateway provided sample furniture to our campus for consideration of the ILT and ELT to review and comment. The classroom furniture was approved by both groups to proceed forward.

This purchase meets both the State of Texas and the ACC Purchasing policies as Gateway Commercial Furniture is a preferred provider in our region through the Omnia Partners cooperative group for KI Furniture, under Contract R191808.

It is recommended that the Board of Regents authorize the President to enter into a contract with Gateway Commercial Furniture for classroom furniture upgrade for \$298,916.28 and a 10% contingency (\$28,891.63) bringing the total request for approval to \$328,807.91. Remaining funds from the 2018 Tax Maintenance Note will be utilized for this purchase.

RJE:tg

18. **Consider Approval of the Board of Regents Meeting Schedule for 2023-2024**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 076-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: June 15, 2023
SUBJECT: Consider Approval of the Board of Regents Meeting Schedule for 2023-2024

The proposed meeting schedule for 2023-2024 requires official board action for adoption. A couple of things for discussion. First, identifying a date for the annual board retreat. Second, the number of board workshops.

Thank you.

RJE:tg

ALVIN COMMUNITY COLLEGE
BOARD of REGENTS
MEETING SCHEDULE with REGULAR MEETINGS and WORKSHOPS
September 2023 - August 2024

Fall 2023

TBD Board Workshop/Retreat

Thursday	September 21, 2023	Regular Board Meeting	6:00 p.m.
Thursday	October 26, 2023	Regular Board Meeting	6:00 p.m.
Thursday	November 16, 2023	Regular Board Meeting	6:00 p.m.

Spring 2024

Thursday	January 11, 2024	Regular Board Meeting	6:00 p.m.
Thursday	February 22, 2024	Regular Board Meeting	6:00 p.m.
Thursday	March 28, 2024	Regular Board Meeting	6:00 p.m.
Monday	April 15, 2024	Board Workshop	NOON – 3:30 p.m.
Thursday	April 25, 2024	Regular Board Meeting	6:00 p.m.
Thursday	May 23, 2024	Regular Board Meeting	6:00 p.m.

Summer 2024

Monday	June 10, 2024	Budget Workshop	NOON – 3:30 p.m.
Thursday	June 27, 2024	Regular Board Meeting	6:00 p.m.
Thursday	July 25, 2024	Regular Board Meeting	6:00 p.m.
Monday	August 5, 2024	Budget/Goal Setting Workshop	NOON – 3:30 p.m.
Thursday	August 15, 2024	Regular Board Meeting	6:00 p.m.

19. **Financial Report**

MEMORANDUM NO: 074-2023

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: June 14, 2023
SUBJECT: Financial Report Ending May 31, 2023

Mr. Karl Stager will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2022-2023 fiscal year. Table 1 provides an overview.

Table 1.

	<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	6,758,719	6,537,304	6,537,304	96.72%	(221,415)
<i>Total Non-Operating Revenues</i>	33,312,330	29,777,223	29,777,223	89.39%	(3,535,107)
<i>Total Revenues</i>	40,071,049	36,314,527	36,314,527	90.63%	(3,756,522)
	<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	40,071,049	26,798,791	26,798,791	66.88%	13,272,258

This represents nine months of the fiscal year and revenues are on track and expenses are consistent with projections.

I recommend approval of the Monthly Financial Report ending May 31, 2023.

RJE:tg

TO: Board of Regents
 FROM: Elizabeth (Beth) Nelson
 DATE: June 14, 2023
 SUBJECT: Investment Transactions Report

Investment Position:

As of May 31, 2023, Alvin Community College had \$ 23,549,141 invested in 13 certificates of deposit purchased through First National Bank-Alvin, one certificate of deposit purchased through Texas Advantage Bank, one certificate of deposit purchased through the CDARS program using Texas Advantage Bank and one purchased from Amoco Federal Credit Union.

Summary:

Beginning market value	3/1/2023	\$ 25,850,000
a. Sale of CDs		(10,150,000)
b. Purchase of CDs		7,849,141
c. TexSTAR		1,141,526
Ending market value	5/31/2023	<u>\$ 24,690,667</u>
Fully accrued interest		\$ 250,281
Interest earned on Bond Note funds		\$ 13,777

Pooled Funds:

\$ 24,690,667	currently invested was taken from the following major fund groups:
\$ 23,549,141	General Fund 11
\$ 1,141,526	2018 Maintenance Tax Note 66

We certify that the investments made during this reporting period are in compliance with Alvin Community College's Investment Policy and the Texas Government Code.


 Karl Stadler


 Elizabeth Nelson


 Laurel Joseph

Alvin Community College
 3110 Mustang Road
 Alvin, TX 77511
 (281) 756-3508
bnelson@alvincollege.edu

ALVIN COMMUNITY COLLEGE
Investment Schedule
March 1, 2023 -May 31, 2023

Alvin Community College's investments for the quarter ended May 31, 2023 are as follows. All securities were purchased according to the investment policy approved by the Board of Regents at the August 11, 2022 board meeting.

CD No.	Purchase Date	Due Date	Interest Rate	Term	Days Held	Principal	Interest Earned	Accrued Interest	Total
BEGINNING INVESTMENTS:									
520890	02/21/23	02/21/26	1.700%	1096	92	250,000			250,000 a
1026798627	02/16/23	02/12/26	3.000%	1092	92	250,000			250,000 b
1861710	01/10/22	01/10/25	1.050%	1096	76	250,000			250,000 c
200000642	08/25/22	03/24/23	3.175%	211	24	1,800,000			1,800,000
200000647	10/07/22	03/03/23	3.920%	147	3	1,500,000			1,500,000
200000648	11/03/22	04/03/23	4.400%	151	34	1,500,000			1,500,000
200000654	12/01/22	05/03/23	4.655%	153	64	1,500,000			1,500,000
200000655	12/01/22	04/24/23	4.594%	144	55	1,800,000			1,800,000
200000660	12/12/22	05/22/23	4.670%	161	83	1,800,000			1,800,000
200000679	01/03/23	06/05/23	4.670%	153	92	2,000,000			2,000,000
200000685	01/13/23	06/22/23	4.725%	160	92	1,800,000			1,800,000
200000688	01/25/23	07/22/23	4.864%	178	92	1,800,000			1,800,000
200000689	01/26/23	01/25/24	4.842%	364	92	1,000,000			1,000,000
200000690	01/26/23	08/22/23	4.729%	208	92	1,800,000			1,800,000
200000691	02/06/23	02/05/26	4.199%	1095	92	1,000,000			1,000,000
200000692	02/14/23	07/06/23	4.871%	142	92	2,000,000			2,000,000
200000693	02/14/23	08/03/23	5.024%	170	92	2,000,000			2,000,000
200000694	02/21/23	09/25/23	5.068%	216	92	1,800,000			1,800,000
Subtotal for CD Investments for Beginning of the Period						\$ 25,850,000	\$ -	\$ -	\$ 25,850,000
SALES:									
1861710	01/10/22	05/15/23	1.050%	490	76	250,000			250,000 c
200000642	08/25/22	03/24/23	3.175%	211	24	1,800,000			1,800,000
200000647	10/07/22	03/03/23	3.920%	147	3	1,500,000			1,500,000
200000648	11/03/22	04/03/23	4.400%	151	34	1,500,000			1,500,000
200000654	12/01/22	05/03/23	4.655%	153	64	1,500,000			1,500,000
200000655	12/01/22	04/24/23	4.594%	144	55	1,800,000			1,800,000
200000660	12/12/22	05/22/23	4.670%	161	83	1,800,000			1,800,000
Total Sales						10,150,000	-	-	10,150,000
PURCHASES:									
1861710-12	05/15/23	05/15/26	4.350%	1096	15	249,141			249,141 c
200000697	03/03/23	09/05/23	5.188%	186	88	2,000,000			2,000,000
200000701	04/04/23	10/03/23	4.683%	182	57	2,000,000			2,000,000
200000698	03/24/23	10/25/23	4.748%	215	68	1,800,000			1,800,000
200000706	04/25/23	11/21/23	4.022%	210	36	1,800,000			1,800,000
Total Purchases						7,849,141	-	-	7,849,141
ENDING INVESTMENTS:									
520890	02/21/23	02/21/26	1.700%	1096	92	250,000	1,071		251,071 a
1026798627	02/16/23	02/12/26	3.000%	1092	92	250,000	1,890		251,890 b
1861710-12	05/15/23	05/15/26	4.350%	1096	15	249,141	445		249,586 c
200000679	01/03/23	06/05/23	4.670%	153	92	2,000,000	23,542		2,023,542
200000685	01/13/23	06/22/23	4.725%	160	92	1,800,000	21,437		1,821,437
200000688	01/25/23	07/22/23	4.864%	178	92	1,800,000	22,068		1,822,068
200000689	01/26/23	01/25/24	4.842%	364	92	1,000,000	12,205		1,012,205
200000690	01/26/23	08/22/23	4.729%	208	92	1,800,000	21,455		1,821,455
200000691	02/06/23	02/05/26	4.199%	1095	92	1,000,000	10,584		1,010,584
200000692	02/14/23	07/06/23	4.871%	142	92	2,000,000	24,555		2,024,555
200000693	02/14/23	08/03/23	5.024%	170	92	2,000,000	25,326		2,025,326
200000694	02/21/23	09/25/23	5.068%	216	92	1,800,000	22,994		1,822,994
200000697	03/03/23	09/05/23	5.188%	186	88	2,000,000	25,017		2,025,017
200000701	04/04/23	10/03/23	4.683%	182	57	2,000,000	14,627		2,014,627
200000698	03/24/23	10/25/23	4.748%	215	68	1,800,000	15,923		1,815,923
200000706	04/25/23	11/21/23	4.022%	210	36	1,800,000	7,140		1,807,140
Total for End of Period for CD Investments						\$ 23,549,141	\$ 250,281	\$ -	\$ 23,799,422
INVESTMENT POOL									
TexSTAR									
						\$ 1,127,749	\$ 13,777	\$ -	\$ 1,141,526

a Texas Advantage Bank
b Texas Advantage CDARS (First National Bank of Michigan and Mutual of Omaha Bank)
c Amoco Federal Credit Union

ALVIN COMMUNITY COLLEGE FOUNDATION
Investment Schedule
March 1, 2023 - May 31, 2023

Below is a list of Alvin Community College Foundation's investments for the quarter ended May 31, 2023
All securities have been purchased according to the investment policy approved by the ACC Foundation
Board of Directors at the February 17, 2015 board meeting.

BEGINNING INVESTMENTS	\$	4,162,538
Deposits		-
Sales Proceeds/Redemptions		-
Dividends		19,367
Interest		462
Capital Gains		6,972
Fees		(9,450)
Withdrawals		(2,453)
Change in value of priced securities		14,643
		<hr/>
ENDING INVESTMENTS AS OF 02/28/23	\$	4,192,079
		<hr/> <hr/>

Alvin Community College
Consolidated Statements of Net Assets

	May 31, 2023	May 31, 2022	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	8,782,502	6,056,348	2,726,154	
Short-term investments	23,690,667	22,990,600	700,067	
Accounts receivable, net	2,249,358	2,055,026	194,332	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	593,062	84,128	508,934	Travel advances and prepaid expenses
Inventories	160,679	150,077	10,602	
Total Current Assets	<u>34,976,268</u>	<u>31,336,179</u>	<u>3,640,089</u>	
Noncurrent assets				
Long-term investments	1,000,000	1,000,000	-	
Capital assets, net	47,360,309	45,576,905	1,783,404	
Total Assets	<u>83,336,577</u>	<u>77,913,084</u>	<u>5,423,493</u>	
Deferred Outflows of Resources				
Deferred outflows - pensions	2,742,173	3,651,781	(909,608)	TRS pension
Deferred outflows - OPEB	9,508,808	9,755,156	(246,348)	OPEB
Total Deferred Outflows of Resources	<u>12,250,981</u>	<u>13,406,937</u>	<u>(1,155,956)</u>	
Liabilities				
Accounts payable & accrued liabilities	230,932	81,076	149,856	
Net pension liability	4,646,479	9,854,249	(5,207,770)	
Net OPEB liability	30,508,483	28,599,258	1,909,225	
Funds held for others	52,972	48,743	4,229	Agency funds - groups, clubs, etc on campus
Deferred revenues	1,347,791	829,407	518,384	Grants paid in advance and fall registrations
Compensated absences	506,807	465,914	40,893	
Bonds payable, net of premiums	3,120,000	4,752,263	(1,632,263)	Annual payment
Tax note payable, net of premiums	18,820,000	19,640,000	(820,000)	Annual payment
Total Liabilities	<u>59,233,464</u>	<u>64,270,910</u>	<u>(5,037,446)</u>	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,987,835	1,499,947	487,888	TRS pension
Deferred inflow - OPEB	7,293,974	7,280,493	13,481	OPEB
Deferred inflow - premium on tax note	2,332,712	2,698,503	(365,791)	
Total Deferred Inflows of Resources	<u>11,614,521</u>	<u>11,478,944</u>	<u>135,578</u>	
Net Assets				
Fund Balance - Equity	24,739,573	15,570,167	9,169,406	
Total Net Assets	<u>24,739,573</u>	<u>15,570,167</u>	<u>9,169,406</u>	

Alvin Community College
Consolidated Statements of Revenue and Expense
May 31, 2023 and May 31, 2022

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	Amended M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	Amended M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	1,618,393	6,474,406	6,688,719	(214,313)	96.80%	1,776,457	6,869,427	6,688,719	180,708	102.70%
Federal grants and contracts	5,686,889	-	-	-	0.00%	10,430,050	-	245,993	(245,993)	0.00%
State grants	479,619	-	-	-	0.00%	396,416	-	-	-	0.00%
Local grants	224,118	-	-	-	0.00%	245,430	-	-	-	0.00%
Auxiliary enterprise expenses	1,680,255	-	-	-	0.00%	1,525,147	-	-	-	0.00%
Other operating revenues	366,892	62,898	70,000	(7,102)	89.85%	334,131	46,160	75,000	(28,840)	61.35%
Total operating revenues	10,056,166	6,537,304	6,758,719	(221,415)	96.72%	14,707,631	6,915,587	7,009,712	(94,125)	98.66%
Expenses										
Operating expenses										
Administrative	-	6,149,457	8,962,837	2,813,380	68.61%	-	5,342,996	7,869,087	2,526,091	67.90%
Institutional	-	5,371,161	7,872,150	2,500,989	68.23%	-	4,179,103	7,588,392	3,409,289	55.07%
Designated for Institutional Reserve	-	-	-	-	0.00%	-	-	-	-	0.00%
Occupational Technical Instruction	-	4,430,741	6,545,639	2,114,898	67.69%	-	4,019,633	6,329,305	2,309,672	63.51%
University Parallel Instruction	-	5,770,294	8,361,715	2,593,421	68.99%	-	5,600,647	8,296,763	2,696,116	67.50%
Student Services	-	3,038,192	4,726,992	1,688,800	64.27%	-	3,103,469	5,043,330	1,939,861	61.54%
Physical Plant	-	2,038,946	3,599,291	1,560,345	56.65%	-	2,015,811	3,301,962	1,286,151	61.05%
Unbudgeted Unrestricted (Fund 12)	1,016,711	-	-	-	0.00%	799,741	-	-	-	0.00%
Continuing Education	496,791	-	-	-	0.00%	633,521	-	-	-	0.00%
Auxiliary Enterprises	1,982,882	-	-	-	0.00%	1,827,825	-	-	-	0.00%
Local Grants	6,016	-	-	-	0.00%	16,058	-	-	-	0.00%
TPEG	195,143	-	-	-	0.00%	206,206	-	-	-	0.00%
Institutional Scholarships	154,848	-	-	-	0.00%	111,610	-	-	-	0.00%
State Grants	479,619	-	-	-	0.00%	391,446	-	-	-	0.00%
Federal Grants	5,688,504	-	-	-	0.00%	10,431,189	-	-	-	0.00%
Donor Scholarships	256,938	-	-	-	0.00%	277,706	-	-	-	0.00%
Unexpended Plant Fund	769,942	-	-	-	0.00%	940,803	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	23,893	-	-	-	0.00%	156,101	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	358,665	-	-	-	0.00%	2,270,759	-	-	-	0.00%
Total operating expenses	11,429,952	26,798,791	40,070,624	13,271,833	66.88%	18,062,965	24,261,659	38,428,839	14,167,180	63.13%
Operating Gain/(Loss)	(1,373,786)	(20,261,487)	(33,311,905)	(13,493,248)		(3,355,334)	(17,346,072)	(31,419,127)	(14,261,305)	
Nonoperating revenues										
State appropriations*	-	5,425,149	7,587,622	(2,162,473)	71.50%	-	5,610,164	7,587,622	(1,977,458)	73.94%
Property tax revenue - Current	1,495,978	23,552,532	25,599,283	(2,046,751)	92.00%	1,512,440	21,933,476	23,612,061	(1,678,585)	92.89%
Property tax revenue/Instn Reserve	-	-	-	-	0.00%	-	144,444	144,444	-	0.00%
Property tax revenue - Delinquent	6,301	78,376	-	78,376	0.00%	9,567	117,150	-	117,150	0.00%
Property tax revenue - Interest & Penalties	9,022	81,942	-	81,942	0.00%	6,661	87,770	-	87,770	0.00%
Investment income	36,644	627,662	125,000	502,662	502.13%	2,385	58,670	75,000	(16,330)	78.23%
Other non-operating revenues	200,339	11,562	-	11,562	0.00%	357,429	12,225	-	12,225	0.00%
Total nonoperating revenues	1,748,284	29,777,223	33,311,905	(3,534,682)	89.39%	1,788,482	27,963,899	31,419,127	(3,455,228)	89.00%
Provided by the State										
Revenue for Insurance and Retirement	-	1,198,804	-	1,198,804	0.00%	-	1,640,833	-	1,640,833	0.00%
State Insurance Match	-	(459,384)	-	(459,384)	0.00%	-	(708,741)	-	(708,741)	0.00%
State Retirement Match	-	(571,853)	-	(571,853)	0.00%	-	(543,667)	-	(543,667)	0.00%
State Retiree Insurance	-	(167,567)	-	(167,567)	0.00%	-	(388,425)	-	(388,425)	0.00%
Increase/(decrease) in net assets	374,498	9,515,736	-	(17,027,930)		(1,366,851)	10,617,827	-	(17,216,533)	
* State Approp portion generated by CE =	139,969					144,742				
* Institutional Reserve	14,929,374					10,868,668				

Alvin Community College
Consolidated Statements of Revenue and Expense
May 31, 2023 and May 31, 2022

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	10,056,166	6,537,304	6,758,719	(221,415)	96.72%	14,707,631	6,915,587	7,009,712	(94,125)	98.66%
Nonoperating revenues										
Total nonoperating revenues	1,748,284	29,777,223	33,311,905	(3,534,682)	89.39%	1,788,482	27,963,899	31,419,127	(3,455,228)	89.00%
Less Expenses										
Operating expenses										
Total operating expenses	(11,429,952)	(26,798,791)	(40,070,624)	(13,271,833)	66.88%	(18,062,965)	(24,261,659)	(38,428,839)	(14,167,180)	63.13%
Increase/(decrease) in net assets	374,498	9,515,736	-	(17,027,930)		(1,566,851)	10,617,827	-	(17,716,533)	

- State Approp portion generated by CE = 139,969 144,742
- Institutional Reserve 14,929,374 10,868,668

Alvin Community College
Continuing Education Statement of Revenue and Expense
May 31, 2023

	Year-To-Date					Net Margin
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	
Administration	139,969	1,292	(21,527)	119,733	220,072	(100,339)
GED	-	-	-	-	-	-
Motorcycle	-	-	-	-	(1,058)	1,058
Real Estate	307	-	-	307	-	307
Dental Assistant	59,540	(3,572)	-	55,968	48,823	7,145
Phlebotomy	16,430	(986)	-	15,444	4,690	10,754
Health and Medical	740	(44)	-	696	-	696
Certified Nursing / Medication Aide	40,680	(2,441)	-	38,239	13,006	25,233
Welding	1,128	(68)	-	1,060	2,629	(1,569)
Truck Driving	207,505	(11,865)	-	195,640	105,522	90,118
Center for Professional Workforce Dev	-	-	-	-	-	-
Education to Go	3,040	-	-	3,040	-	3,040
Concealed Handguns	1,390	-	-	1,390	-	1,390
Occupational Health & Safety	2,721	-	-	2,721	1,004	1,717
Community Programs	248	-	-	248	1,736	(1,488)
Clinical Medical Assistant	38,295	(2,298)	-	35,997	14,057	21,940
Vet Assistant	-	-	-	-	-	-
Yoga	2,665	-	-	2,665	1,600	1,065
Human Resource Program	-	-	-	-	-	-
Activity Director Program	-	-	-	-	-	-
Machinist Program	12,721	(763)	-	11,958	8,637	3,321
TWC Pipefitter Program	-	-	-	-	-	-
STRIVE	103,863	(6,064)	-	97,799	70,550	27,249
TWC INEOS/TEAM	-	-	-	-	-	-
TWC Ascend	-	-	-	-	5,170	(5,170)
Options Program	9,300	-	-	9,300	353	8,947
Industrial Maintenance	-	-	-	-	-	-
TWC Building Construction Trades	-	-	-	-	-	-
Total	640,542	(26,809)	(21,527)	592,205	496,791	95,414

*2.58% of the state appropriation for FY21/22 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvis Community College
Auxiliary Profit/(Loss) Statement Year-To-Date Through May 31, 2023 and May 30, 2022

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	227,546		942,083	3,202	268,739	11,507	1,453,077	1,298,448
Student Fees		227,178					227,178	226,700
	227,546	227,178	942,083	3,202	268,739	11,507	1,680,255	1,525,147
Expenses								
Purchases & Returns			859,318				859,318	822,314
Salaries	54,121	108,018	161,032		197,014	35,374	555,558	516,843
Staff Benefits	17,035	19,364	36,084		69,713	2,474	144,669	142,411
Supplies & Other Operating Expenses	189,021	126,646	24,356	4,998	19,273	10,826	375,118	269,023
Equipment	7,770	13,174	15,220				36,164	64,618
Building Repairs								
Bank Charges			8,825		1,787	42	10,654	8,685
Contingency								
Scholarships		1,400					1,400	3,900
	267,946	268,601	1,104,834	4,998	287,287	48,715	1,982,882	1,827,825
Excess revenue over expenses	(40,401)	(41,424)	(162,751)	(1,796)	(19,048)	(37,208)	(301,628)	(302,677)
Assets:								
Cash & Post. Cash			2,313				2,313	2,313
Accounts Receivable			58,762				58,762	27,755
Interfund Receivables	32,917	308,891	378,128	1,021	(52,061)	10,497	679,392	1,165,511
Prepaid Expenses								
Inventory			160,679				160,679	150,077
Total Assets	32,917	308,891	600,881	1,021	(52,061)	10,497	901,345	1,345,856
Liabilities:								
Accounts Payable/Gift Certificates	8,092	1,642	28,028		5,393	38	43,193	53,768
Deferred Revenue	31,290	24,450	9,257			340	65,337	48,900
Deposits								
Total Liabilities	39,382	26,092	37,285	-	5,393	378	108,530	102,668
Restricted Fund Balance (includes inventories)			160,679				160,679	150,077
Unrestricted Fund Balance	(6,465)	282,798	402,117	1,021	(57,454)	10,118	632,136	1,093,111
Total Liabilities & Fund Balance	32,917	308,891	600,881	1,021	(52,061)	10,497	901,345	1,345,856

Alvin Community College
Auxiliary Profit(Loss) Statement - Year-To Date Through May 31, 2022

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	227,785		827,782	2,339	236,159	4,383	1,298,448
Student Fees		226,700					226,700
	227,785	226,700	827,782	2,339	236,159	4,383	1,525,147
Expenses							
Purchases & Returns			822,018	296			822,314
Salaries	77,352	72,186	145,845		208,534	12,926	516,843
Staff Benefits	22,222	13,240	37,199		69,341	439	142,441
Supplies & Other Operating Expenses	147,911	75,794	21,695	4,578	18,783	262	269,023
Equipment	39,680		14,788			10,150	64,618
Building Repairs							-
Bank Charges			5,778		2,890	17	8,685
Contingency							-
Scholarships		3,900					3,900
	287,165	165,120	1,047,324	4,875	299,548	23,793	1,827,825
Excess revenue over expenses	(59,380)	61,579	(219,543)	(2,536)	(63,389)	(19,410)	(302,677)
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			27,755				27,755
Interfund Receivables	233,178	479,099	414,493	753	(19,143)	57,130	1,165,511
Prepaid Expenses							-
Inventory			150,077				150,077
Total Assets	233,178	479,099	594,838	753	(19,143)	57,130	1,345,856
Liabilities:							
Accounts Payable/Gift Certificates	6,063	638	39,523		7,459	84	53,768
Deferred Revenue	24,240	24,240				420	48,900
Deposits							-
Total Liabilities	30,303	24,878	39,523	-	7,459	504	102,668
Restricted Fund Balance (includes inventories)			150,077				150,077
Unrestricted Fund Balance	202,874	454,221	405,238	753	(26,602)	56,626	1,093,111
Total Liabilities & Fund Balance	233,178	479,099	594,838	753	(19,143)	57,130	1,345,856

20. **Adjournment**